Sourcing & Choosing Childcare

| Type of Care | Operated by | Hours | <u>Days</u> | Fees | <u>Staff</u> | Legal | Expectations |
|----------------------|---------------------|----------------|--------------------|--------------------|--|---|--------------------------------|
| | | | | | | Requirements | |
| Centre Based & | Local Government | Between 8-12 | 48-50 weeks per | Vary depending | Some staff will be | For fee assistance, long | Service should |
| Long Day Care | councils, church | hours per day. | year. Most centres | on the service and | trained in early | day care centres are | have information |
| | groups and private | Approximately | are closed over | age of child | childhood | required to be registered | on their |
| A service, which | businesses | 7am and 6pm | Xmas/ New Year | attending | education and | with the Commonwealth | philosophy, |
| generally speaking | | | | | some will be | Department of Family | polices and |
| provides care for | | | | | untrained | and Community | procedures, |
| children from 0 to | | | | | assistants. First aid certificates are | Services and be licensed through a relevant state | developmental programmes and |
| 5 years | | | | | usually required | department | programmes and how the service |
| | | | | | usuany required | department | operates |
| Family Day Care | Individuals who | Depending on | Depending upon | Fees are based on | First Aid | Must be registered with | Service should |
| | provide care for | the family day | the requirements | an hourly rate and | certificate, | the Commonwealth | have information |
| A service, which | children from their | carer and the | of the overseeing | will vary | undergone a | Department of Family | on how they |
| generally speaking | own private home | needs of the | body and family | depending on the | "working with | and Community | operate. You |
| provides care for | | family | day carer | service, age of | children" check | Services and is required | provide everything |
| children from 0 to | | requiring the | | children, level of | and a safety check | to be licensed through | such as food, |
| 12 years (may | | care | | training and | for the home | the relevant state | bottles, nappies, |
| include before and | | | | qualifications of | | department. Child | linen and spare |
| after school care | | | | the carer | | Development Officers are required to visit the | clothes |
| and vacation care) | | | | | | home on a regular basis | |
| | | | | | | to provide support and | |
| | | | | | | advice | |

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|---|--|--|--|---|--|---|---|
| | | | | | | Requirements | |
| Home Based Care A service, which generally speaking provides care for children from 0 to 12 years and has the following characteristics | Operated in a home environment by an individual | Depending on the family day carer and the needs of the family requiring the care | Depending upon the requirements of the overseeing body and family day carer | Fees are based on an hourly rate and will vary depending on the service, age of children, level of training and qualifications of the carer | Home based carers are not required to have any formal qualifications | Required to be licensed through a relevant state body and must maintain certain standard in order to maintain their licence | Service should have information on how they operate. You provide everything such as food, bottles, nappies, linen and spare clothes |
| Occasional Care A service, which generally speaking provides care for children from 0 to 5 years | Provides short periods of childcare. Overseen by local government councils and community organisations | Most operate between 8 hours per day. Average hours of 8.30am and 4.00pm | Mon-Fri between 48 and 50 weeks per year. Most centres close between Xmas/ New Year period | Fees are based on an hourly rate and will vary depending on the service and age of the child attending. Families may also be required to pay an annual registration fee | The level of training varies on the size of the service, some staff will be trained in early childhood education and some will be untrained assistants | Required to be licensed through the relevant state body. At this point in time the Occasional care scheme is moving towards accreditation | This service will have polices and procedures available to you. You will be required to prebook your child into care |
| Nannies A Nanny service provides care for your child or children in your home. Nanny services are different to other types of care. | Nannies are private carers who may be employed by you to provide care in your home | Hours will depend upon your agreement with the nanny | This will depend upon your agreement with the nanny. Your nanny is entitled to annual and sick leave | Fees will vary depending on the type of service, the level of training and qualifications of the carer as well as the age of the child. This is usually the most expensive form of care | The qualifications of the nanny will depend on their level of training, it is suggest to employ a nanny with a first aid certificate | Nannies are not required to be licensed or registered through any state or commonwealth bodies but agencies can check this for you | Agencies may be able to assist you with the selection of a nanny but the final decision is up to you. Develop a job description which outlines your expectations and responsibilities of your nanny |

| | <u>Hours</u> | Days | <u>Fees</u> | <u>Staff</u> | <u>Legal</u> | Expectations |
|--------------------|--|---|--|--|--|--|
| | | | | | Requirements | |
| Various | Most operate up | On average | Fees will vary | Staff | Required to be licensed | This service will |
| _ | • | | 1 0 | | C | have information |
| | , , | 5 1 | | - | state body | on policies and |
| C | | • | the child attending | | | procedures |
| , | and 3pm | 1 | | | | available to you |
| | | | | | | |
| | | • | | | | |
| some senous | | appropriate oreaks | | | | |
| | | | | children" check | | |
| Various | Before school | On average Mon- | Fees vary | The level of | This will depend on the | Activities provided |
| organisations such | hours care may | Fri, some services | depending on the | training varies on | service, since 1 January | will depend on the |
| as local | operate | only operate | service, on | the size of the | 2001, out of school care | type of service, |
| government | | _ | · · | | 1 | some services offer |
| , | | | | | 11 5 | age appropriate |
| | | | | • | | activities, sport, |
| | - | breaks | ~ . | | _ | cooking and |
| some schools | 3pm to 6pm | | | | tee assistance to parents | excursions |
| | | | morning session | | | |
| | | | | assistants | | |
| | organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local | organisations such as local government councils, church groups, private businesses and some schools Various Organisations such as local government councils, church groups, private businesses and some schools Organisations such as local government councils, church groups, private businesses and operate from | between Mon-Friday. Some preschools only operate during school terms and close during the appropriate between 7am and 9am. After groups, private businesses and some schools Various Various Organisations such as local government councils, church groups, private businesses and some schools Various Organisations such as local government councils, church groups, private businesses and operate from Too 6 hours per day. Average hours of 9am and 3pm Before school close during the appropriate breaks On average Mon-Fri, some services only operate during school terms and close during school terms and close only operate during school terms and close during appropriate breaks | between Mon-Friday. Some preschools only operate during school terms and close during the appropriate breaks Various Various Organisations such as local government councils, church as local government councils, church agroups, private businesses and some schools Various Organisations such as local government councils, church groups, private businesses and councils, church groups, private businesses and councils, church groups, private businesses and businesses and control operate from between Mon-Friday. Some preschools only operate during school terms and close during the appropriate breaks On average Mon-Fri, some services only operate during school terms and close during appropriate between Mon-Friday. 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Some preschools are vice and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the child attending depending on the service and age of the c | between Mon-Friday. Some preschools only operate during school terms and close during the appropriate between Mon-Briday. Average businesses and some schools Various Various Various Some school as local government councils, church groups, private businesses and some schools Various Toganisations such as local government councils, church groups, private briganisations such as local government councils, church groups, private between Mon-Friday. Some preschools the child attending operate during school terms and close during the appropriate breaks On average Mon-Fri, some services only operate during school groups, private businesses and some schools Some schools The level of training varies on the service, on average before and age of the child attending Vary on the size of the service, staff are required to have a first aid certificate and have undergone a "working with children" check The level of training varies on the service, on average before and after school care fees are charged per afternoon or some will be | Various organisations such as local government councils, church granisations such as local some schools Various Various Various Various Various Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church groups, private businesses and some schools Various operate during school terms and close during the appropriate between 7am and 9am. After school care may operate from some schools Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church groups, private businesses and some schools Various organisations such as local government councils, church as local government oconcils, church as local government operate between 7am and 9am. After school terms and close during school terms and close during school terms and close during appropriate breaks Staff qualifications will vary on the size of the service, staff are required to have undergone a "working with children" check This will depend on the service, staff are required to have a first aid certificate and have undergone a "working with children" check The level of training varies on the size of the service, some service, staff are required to have undergone a "working with children" check Councils, church appropriate operate only operate only operate only operate only operate only operat |

Mobile Services:

Generally operated in rural or country areas. Mobile services can be provided by various organisations such as Commonwealth government, local government councils, non-profit community groups and church groups. For further information on the services available in your area, contact the Child Care Access Hotline on 1800 670 305.

Family & Friends:

Family and grandparents can provide you with an informal and flexible form of childcare. When choosing this form of childcare it is important that you clearly communicate your needs and expectations and to maintain positive and open communication channels. When deciding on who should care for your child, be aware of their energy levels and health as active children can be tiring and may pass on illnesses to other family members.